



We are excited and thankful for you to be volunteering with us. For the health and safety of our staff and volunteers we have implemented the following procedures to be followed by both our volunteers and staff members. Please understand that these are in place to protect everyone so if you are not willing and able to follow these we will ask you to leave and/or reschedule your visit.

Volunteer Requirements for Ben's Bells Studios:

1. Volunteering is by reservation only with groups of 10 or less volunteers. For groups with children a minimum of one adult for each three children is required.
2. All volunteers must sign a waiver before entering the studio.
3. Only one volunteer group will be scheduled at a time with a minimum of 30 minutes in between groups for clean up, sanitizing and setting up for next group.
4. Volunteers must wear face covering while in studio and/or interacting with staff members.
5. Volunteers must wash their hands with soap and water and/or sanitize hands before entering studio or immediately upon entering studio.

Ben's Bells Staff Member Commitments:

1. Staff member(s) will wash hands with soap and water and/or sanitize hands immediately prior to volunteer group entering studio.
2. Staff member(s) will wear face coverings and/or maintain social distancing of six feet or more from volunteers.
3. Staff member(s) will use bleach water to sanitize tables and chairs prior to and after volunteer group entering/leaving studio.
4. Staff member(s) will use bleach water to sanitize door handles and other high touch points throughout their shift.
5. Staff member(s) will sanitize tools used by volunteers after the project is completed.